

BAY AREA COMMUNITY RESOURCES

Youth Development Outreach Worker

DeAnza High School Health Center
Reports to: Health Center Manager

Responsibilities:

- Facilitate after school and during school programming, including groups but not limited to: Life Skills, Anti-Bullying Peer Education, Youth Health Workers and Young Men Groups
- Provide Conflict Mediation among students
- Assist with coordination of center programs and events
- Provide front desk assistance to students, staff and community partners ; provide information referrals, set appointments, student check –ins, order and distribute supplies and correspondence
- Support Data Collection and prepare reports utilizing electronic data system
- Maintain and nurture relationships with students, staff and community partners
- Supervise and delegate task to student assistance and interns
- Attend Wellness meeting
- Provide support for on-site community partners

Skills and Knowledge:

- Ability to work with youth of varying cultural, social and economic backgrounds
- Ability to develop strong relationships and work closely with diverse individual and organizations
- Familiarity with local community and youth resources
- Ability to maintain professional boundaries and client confidentiality
- Strong problem solving skills and positive work ethics
- Clear, appropriate and effective professional communication skills

Full time Employment
Salary \$18-\$19 hour

How to apply:

Please send a cover letter and resume to: Gail Russell at grussell@bacr.org